

You are summoned to attend the meeting of the Parish Council to be held on Monday, 8th February 2016, at 7.30pm in the Parish Council's Office, Neath Hill Local Centre.

Agenda

1. **Apologies**
2. **Declaration of members' interests**
3. **To approve the minutes** of the meeting held on January 27th 2016.
4. **Matters arising** from previous minutes to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.
 - 4.1. Update on Marsh Drive boiler works
5. **Public Question Time** – the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.
6. **Finance**
 - 6.1. To agree to request Accounting assistance in terms of the VAT implications for the current financial year and the future VAT implications of a variety of project expenditure. Parish Councils have a special requirement in terms of VAT reclaim. As RFO I believe that there may be a need for GLPC to become VAT registered but require expertise advice into the pros and cons for this arrangement. Several firms have been approached and council are asked to agree to the expenditure of £525 for this service plus consultant travel approx. £60.
 - 6.2. Relocation Project budget update
 - 6.2.1. A dilapidations schedule of £20k has been proposed by Rapleys – a meeting will be held with the Landlord Management team to discuss
 - 6.2.2. Telecommunications – Discussions have been had with several suppliers regarding the provision and ongoing support of the telecoms needs in the new office. Details are provided within additional information. Cllrs are asked to confirm the expenditure of £2600 this is a budgeted item with relocation project budget

Great Linford Parish Council

7. Planning –

- 7.1. Report on Planning Progress
 - 7.1.1. **15/02608/FUL and 15/02609/LBC – The Old Rectory, High Street, Great Linford** (revised plans).
- 7.2. Memorandum to Councillors
 - 7.2.1. **16/00002/FUL – 60 Downs Barn Boulevard, Downs Barn** – Conversion and alterations to an existing detached single garage and creation of basement and first floor to form a new one bedroom dwelling.
 - 7.2.2. **15/03138/CLUP – 145 Ramsons Avenue, Conniburrow** – Conversion of existing car-port to habitable living accommodation.
 - 7.2.3. **16/00006/FUL – Scania GB Ltd, Tongwell** – Provision of a Temporary Hire office building c/w toilets and tea making facility. Consisting of 8 no. sections of modular units (each section 9.6m x 3.0m x 3.5m) for a duration of 156 weeks. Modules are located on temporary foundations. Overall building to provide 230.4m² gross floor area (9.4m x 24m) as DRG no. 15369-PIW-B1-GF-DR-A-0002.
 - 7.2.4. **16/00062/FUL – 32 Maulden Gardens, Giffard Park** – Demolish existing side extension and replace with new side extension.

8. Community & Correspondence

- 8.1. Health Check – review of one ward – Giffard Parks Blakelands and Tongwell
 - 8.1.1. Presentation to council of a recent review of the estate. The report will highlight issues, concerns and areas the parish council may target for improvement.
- 8.2. Planmk - to outline the current consultation documentation and agree the methodology which GLPC could use to develop the feedback on this plan , whilst reviewing the impact on the parish area.
- 8.3. Clean for the Queen - review progress to date, communication and involvement
- 8.4. Neighbourhood Plan – Referendum 11th February

9. To agree the next meetings –

- 9.1. Full Council Meeting - 24th February 2016
- 9.2. Full Council Meeting -14th March 2016

Date 3rd February 2016 Eirwen Tagg *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager parish.manager@great-linford.gov.uk or

ring the office on 01908 606613

Reports and supporting information are available on request

Great Linford Parish Council

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