

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 25<sup>th</sup> November 2015, at 7.30pm in the Parish Council's Office, Neath Hill Local Centre.

### Agenda

1. **Apologies**
2. **Declaration of members' interests**
3. **To approve the minutes** of the meeting held on Monday 9<sup>th</sup> November 2015.
4. **Matters arising** from previous minutes to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.
5. **Public Question Time** - the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.
6. **Finance** -
  - 6.1. Cllrs are asked to consider the grant application for MK Mediation. Attendance from the group has been confirmed.
  - 6.2. Parish Manager requests Cllrs agreement to delegated powers to allow for the staged payments that will be required for Office Relocation and Gyosie Art project to be agreed. Both projects have agreed budgets planned and presented to council in normal project reports, payments will be agreed and checked by the Project Officer and the Parish Manager to ensure terms and conditions have been met.
  - 6.3. Parish Ranger phone – due to faults with this phone, a new phone and contract are required. Research has been completed and it is proposed that £720 (over 24 months) is set aside for this expenditure. A report and information is attached. This is an unbudgeted item and a virement will be required.
  - 6.4. Monthly Finance report for payments and balances - Cllrs are asked to agree the payments for the month of October and the finance report for September. *Parish Manager*
  - 6.5. Contractor Payment and variation - *Cllrs are asked to agree to the exclusion of any members of the public for this item as its contents and discussion relates to sensitive contractual information*
    - 6.5.1. Cllrs are asked to consider the additional paper outlining the payment structure and contract variation in relation to the project support officer.
7. Parish Manager report – update from the PM
8. **Planning** –
  - 8.1. Report on Planning Progress

### **Great Linford Parish Council**

8.2. Memorandum to Councillors

- 8.2.1. **15/02544/FUL – 5 Holmes Meadow, Redhouse Park, MK14 5GF** – Installation of a garage door in a carport (retrospective).
- 8.2.2. **15/02606/FUL – 18 Bromham Mill, Giffard Park, MK14 5QP** – Single storey side extension.
- 8.2.3. **15/02672/FUL – 31 Pastern Place, Downs Barn, MK14 7RB** – Single storey rear extension and alterations to existing garage.
- 8.2.4. **15/02767/TPO – Great Linford Manor, High Street, Great Linford, MK14 5AX** – Tree preservation order consent to fell 2 x Horse Chestnut (T1 and T12), fell 7 x Ash trees (T2-T7 and T9), fell 1 x Norway Maple (T8), fell 1 x Cedar (T13), coppice 2 x Elm trees (T10 and T11) and remove branch resting on garden wall of 1 x Sycamore (T14); fell 3 x Ash, 2 x Oak and 1 x Poplar (G1), thin by 20% mixture of mainly Ash, Field Maple, Horse Chestnut and Sycamore trees focussing on dead and dying, trees with poor form and non-native species (G2).

8.3. Site allocation – working group to provide an update.

8.4. Planning inquiry for Intu – report by Cllr Stabler.

9. **Projects**

9.1. Resourcing

9.1.1. Cllrs are asked to review and agree the Project Brief for this project. Impact on expenditure for next year's budget will be presented in December.

9.1.2. Pensions – as part of resourcing the provision of pensions needs to be reviewed. IFA's have been identified and costs are being collated. Cllrs are asked to consider the proposal from the working group to enlist an IFA to provide pensions advice.

9.2. Gyosie Art project – update and highlight report.

9.3. Neighbourhood Plan – update and highlight report.

9.4. Office relocation - update and highlight report.

9.5. Marsh Drive redevelopment - update and highlight report.

10. **To agree the next meetings –**

10.1. Budget Meeting - 16<sup>th</sup> December 2015

10.2. Full Council Meeting 17<sup>th</sup> December 2015

10.3. Meet the Team 12pm-1pm 23<sup>rd</sup> December 2015 - members of the public are invited to come and meet the Parish Council team - mince pies and coffee available.

Date Eirwen Tagg *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk) or ring the office on 01908 606613

*Reports and supporting information are available on request*

**Great Linford Parish Council**

10 Tower Crescent, Neath Hill Local Centre, Neath Hill, Milton Keynes, MK14 6JY

Tel: 01908 606613 • Email: [parish.manager@great-linford.gov.uk](mailto:parish.manager@great-linford.gov.uk) • [www.great-linford.gov.uk](http://www.great-linford.gov.uk)