

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 30th September 2015, at 7.00pm in the Parish Council's Office, Neath Hill Local Centre.

Agenda

1. Apologies

2. Declaration of members' interests

3. Minutes

3.1. To approve the minutes of the meeting held on Monday 14th September as a true record.

3.2. Amendment to minutes 13th January 2014 item 8.2 page 604, as identified by the Internal Auditor. Council are asked to note that there is an error in the minutes. It reports the precept total for 14/15 as £267,793. The actual amount agreed and received was £265,793. *Parish Manager*

4. **Matters arising** from previous minutes to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.

5. **Public Question Time** – the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.

6. Finance

6.1. The Half yearly finance report is provided for information – to show the performance against budget to date. Cllrs are asked to review. *Parish Manager*

6.2. Website support - Cllrs previously agreed a six month trial with Kithappens to provide hosting and technical support for the website at £80 a month. This has been a successful contract and Cllrs are asked to extend this support until the end of this financial support. *This is a budgeted item.*

6.3. The Tree Survey – these have now been completed and a comprehensive individual report for each area has been received and reviewed by the Parish Manager. The next step is to carry out the recommended works on all priority 1 cases – i.e. trees or branches with damage or dead wood. Cllrs are asked to accept the quote from Tree Aware UK to carry out additional work to produce and provide a quotation brief to allow GLPC to obtain 3 tenders for this work. Once the tenders are reviewed and a supplier agreed by council, Tree Aware will then carry out site inspections to ensure the work is done as per the brief. Total cost £293.55 – *this is within the budget for this work.*

PM would also like to ask that if Contractors require clarification that Tree Aware are asked to attend a site visit – this is not in the quote but would be an hourly charge of £45.71 per hour (estimated 3 x 1.5hrs) potential additional cost. *(Potential additional cost of £205.70 within the original budget)*

6.4. Grant – Cllrs are asked to consider the grant application from Great Linford Scouts – purchase of a bouncy castle to help them carry out Fundraising events and contribute to local community activities. The amount requested is £607.95. PM advises the application fulfils the grant application criteria.

6.5. Tennis Court lease - the new rent amount for the Tennis Club has been calculated, as per the lease agreement. The amount is determined by the maintenance expenditure. The formula for the calculation has been discussed with the Tennis Club. Details are shown in the additional information. The level proposed allows for this activity to be cost neutral. Cllrs are asked to confirm the acceptance of this year's amount.

6.6. Monthly Finance report for payments and balances- Cllrs are asked to agree the payments for the month of September and the finance report for August. *Parish Manager*

6.7. Scrutiny report – a report is provided for Cllrs to review and agree – *Cllr Widdowson*

7. Governance

7.1. **Parish Manager Report** - Cllrs are asked to review the report and agree the actions taken by the PM – these are carried out under delegated powers but are presented to council for notification and confirmation. Financial implications are:

7.1.1. £500 – replacement of ascot fencing with steel bollards at Marsh Drive to prevent cars from getting on to the fields. This was required after vandals broke up all the fencing, making the area accessible.

7.1.2. £310 - repair of the ramp access at High Street – this was damaged by vandals

7.1.3. Removal of a tree damaged in winds which was split and overhanging the redway at Marsh Drive – quote not yet received.

7.1.4. £240 - SLCC membership for the Parish Manager

7.1.5. Price charged for dog poo bags has increased from 50p to 60p per 50 – due to the increase in supplier's costs.

8. Planning

8.1. Report on Planning Progress *written report is provided by Cllr Stabler*

8.2. Planning Applications: *written report is provided by Cllr Stabler*

8.2.1. **Land at Glazier Drive, Neath Hill** – Erection of public community building and associated access and parking.

8.2.2. **Grange Farm, 5 Harpers Lane, Great Linford, MK14 5BA** – Demolish and rebuild garage with ancillary accommodation.

9. Projects

9.1. Future Office Facilities-

9.1.1. *Cllrs are asked to agree to the exclusion of any members of the public for this item as its contents and discussion relates to sensitive contractual information*

9.1.2. Cllrs are asked to make themselves familiar with the Project Initiation Document and the Highlight report. Cllrs are asked to consider the working groups recommendations and agree the next steps in line with the minuted resolution on the 10th August.

9.2. Neighbourhood Plan – project highlight report provides an update for Cllrs on the next steps. There are no decisions required at this stage.

9.3. Marsh Drive Redevelopment – The highlight report is provided for Cllrs to review the progress to date. Cllrs are asked to agree that a suitable Leisure & Sports Consultant identified by the project board should be engaged and the costs paid for, from the budget previously agreed. The consultants involvement will ensure that a scoping document is produced that ensures the project delivers the facilities the community needs within the context of the leisure and recreational facilities of the area.

9.4. Gyosei Public Art - project highlight report provides an update for Cllrs on the next steps. There are no decisions required at this stage.

10. Community & Correspondence

10.1. Public Consultation - Landscape Character Assessment and Landscape Sensitivity to Wind and Solar PV Development - this document was reviewed by Cllr Calverley and he reports that it does not directly affect this parish council and therefore there is no comment to be made.

11. To agree the next meetings

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| 11.1. Full Council Meeting | 12 th October 2015 | strategy, aims and objectives |
| 11.2. Full Council Meeting | 21 st October 2015 | due to half term school holiday it is proposed that this meeting is moved from the 28 th October. |

Date 25th September 2015 Eirwen Tagg *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager parish.manager@great-linford.gov.uk or Ring the office on 01908 606613

Reports and supporting information are available on request

Great Linford Parish Council