

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 29th April 2015, at 7.30pm in the Parish Council Office, Neath Hill Local Centre.

Agenda

1. Apologies

2. **Declaration of members' interests** - Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in any of the business to be conducted.

3. **To approve the minutes** of the meeting held on Monday 13th April 2015.

4. **Matters arising** from previous minutes to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.

5. **Public Question Time** – *the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*

6. Governance

6.1. Parish Elections and Vacancies – update from the **Parish Manager**

6.2. **Co-option** of Parish Councillors – Cllr Panes proposed the process for co-option should be amended so that the PM meets with the candidate and informs them of the GLPC processes and carries out the due diligence as appropriate. The advantage of this change is to speed up the co-option process. *Policy attached*

6.3. Parish Office update from Working Group regarding the advantages of and criteria for any relocation - **Cllr Stabler**

6.4. Cllrs are asked to review the current policy on provision of paper and cartridge payments. Those Cllrs wishing to take up this allowance are asked to sign their acceptance. **Parish Manager**

7. Financial

7.1. **Authorisation of Payments.** For reconfirmation and clarity. Cllrs are asked to review the budget list and the agreed regular contracted payments and make note of the arrangement for the financial year 2015 – 16. As per the Financial Regulations budgeted items below the £1,000 limit will be reported within the monthly financial report. Items exceeding this amount and non budgeted items will be brought to the council's attention for authorisation before payment. **Parish Manager**

7.2. **BALC Membership** – Cllrs are asked to consider GLPC's membership of the BALC and NALC and whether they wish to remain members. Cost is £2,329.16 this is a budgeted item. **Cllr Stabler**

- 7.3. **MKALC Membership** - Cllrs are asked to consider GLPC's membership to MKALC and whether they wish to remain members. Cost is £135 and is a budgeted item. **Cllr Stabler**
- 7.4. To agree the **financial report** and the required payments for the month of April as proposed by **Cllr Widdowson**.
- 7.5. To agree the necessary signatories for the previously agreed Bank and Investment accounts. It is proposed by Cllr Widdowson that Cllr Foskett and he remain as signatories and that Cllrs Maclean and Bedford be added. Cllrs Yeates and Teesdale will be removed after 11th May 2015.
8. **Planning** – Cllr Stabler
- 8.1. **Planning Updates** - To review the reports on active applications.
- 8.2. **Planning Applications**
- 8.2.1. **15/00720/MKCOD3 – Conniburrow Children's Centre, 1 Germander Place, Conniburrow, MK14 7DU** – Replacement of existing 'lean to' canopy with a softwood timber canopy to form new play area.
- 8.2.2. **15/00664/FUL – 14 Hammond Crescent, Willen Park, MK15 9DH** – Single storey rear and side extension.
- 8.2.3. **15/00737/TNOT – Telecommunications Station, Neath Hill Roundabout** – Notification of intention to replace monopole.
- 8.2.4. **15/0683/TNOT – Communications Station, Blakeland's Roundabout, Monks Way V10 to Willen Road** – Removal and replacement of an existing 10m high lamp post with a 15m Elara column on a new root foundation, with lamp arm to be mounted on the pole at the existing height of 9.8 metres and installation of 2 additional equipment cabinets adjacent to the pole with minor ancillary development.
- 8.2.5. **15/00702/FUL – 16 Pastern Place, Downs Barn, MK14 7RD** – Single storey rear extension.
- 8.2.6. **15/00332/FUL – 77 Sakura Walk, Willen Park, MK15 9EJ** – Change of use of amenity land to private garden use and installation of fencing.
- 8.2.7. **15/00628/FUL – Land to rear of 21 Teasel Avenue, Conniburrow** – Construction of detached bungalow and pedestrian access to footpath.
- 8.2.8. **15/00614/FUL – M1 Motorway Service Area Northbound, Little Linford Lane, Newport Pagnell, MK16 8DS** – Construction of detached drive-thru coffee shop (us classes A3 and A5).
- 8.2.9. **15/00695/FUL – 40 Longcross, Pennyland, MK15 8AP** – Erection of side conservatory.
- 8.2.10. **Draft CMK Shopping Area Supplementary Planning Document.** *Cllr Stabler* proposes that a small group review this documents and report back the findings and recommendations to council to be ratified and sent as GLPC's formal response (due before June 2nd)

9. Projects

- 9.1. **Neighbourhood Plan – Cllr Panes** proposed that the circulated amendments and comments be agreed and the Neighbourhood Plans are then finalised and sent out to the relevant bodies for final adoption process.
- 9.2. **Summer of Fun** - update and information **Parish Manager**
- 9.3. **Community Mobiliser - Cllr Widdowson** proposed that GLPC should engage a Community Mobiliser for a year at a cost of £14k. A 6 month break clause is to be included in the contract. This would provide 14 hours a week. The briefing document is outlined and attached. The intention is to refine the project specification once the initial Asset Mapping stage is complete. This is a budgeted item. *Additional information is available*

10. Community

- 10.1. **NAG** – update from Cllr Crooks
- 10.2. **Cllr Stabler** proposes that GLPC should actively support the following project. A piece of art “Tree of Life” currently located in CMK has to be moved due to the hotel redevelopment. The artist has agreed the movement of the piece to the Giffard Park roundabout; intersection of Wolverton Rd and V10 would be an ideal situation as the roundabout is currently bare. Earmarked S106 monies from RDP for art could be used to facilitate this project.
- 10.3. Notice re traffic order implications re 4th May Marathon - update and information

11. To agree the next meetings

- 11.1. Full Council Meeting Monday 11th May 2015
- 11.2. Annual Parish Meeting Monday 18th May 2015
- 11.3. No meeting on 29th May – due to half term and holidays

24th April 2015 Eirwen Tagg Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager parish.manager@great-linford.gov.uk or ring the office on 01908 606613

Reports and supporting information are available on request

Great Linford Parish Council