

Minutes of the Annual Parish Council meeting held on Wednesday 30th May 2018 at 7:30pm at the Parish Office, Great Linford House, 1 St Leger Court, Great Linford, Milton Keynes, MK14 5HA.

Present: Councillors: Bedford, Burgess, Calverley, Chowdhury, Crooks, El-Zamek, Foskett, Heale, Hyacinthe, Macaulay, Maclean, Neate, Omole, Panes, Philips, Ward and Widdowson.

Also present: Parish Manager and one member of the public.

1. **Welcome** was provided by Cllr Panes, current Chair.
2. **Election of Chair** – Cllr Bedford was nominated as Chair. This was proposed by Cllr Widdowson, seconded by Cllr Foskett and agreed by all. Cllr Bedford signed the declaration form.
3. **Apologies** were received from Cllr Coker (unwell) and Cllr Stabler (holiday). Their apologies were accepted by all.
4. **Election of Vice Chair** – Cllr Heale was nominated as Vice Chair. This was proposed by Cllr Macaulay, seconded by Cllr Burgess and all agreed. The declaration was signed after the meeting.
5. **Councillor positions:**
 - 5.1. Election and nomination of the Lead Cllr and Vice-Lead Cllrs for:
 - 5.1.1. Lead Cllr Finance and Governance – Cllr Neate was nominated. This was proposed by Cllr Widdowson, seconded by Cllr Burgess and voted as: 16 for, 1 against and 0 abstentions.
Vice Cllr Finance and Governance – Cllr Foskett was nominated. This was proposed by Cllr Neate, seconded by Cllr Burgess and all agreed.
Lead Cllr Asset Management – Cllr Burgess was nominated. This was proposed by Cllr Neate, seconded by Cllr Widdowson and all agreed.
 - 5.1.2. Lead Cllr Resourcing – Cllr Omole was nominated. This was proposed by Cllr Foskett, seconded by Cllr Macaulay and all agreed.
Vice Lead Cllr Resourcing – Cllr Maclean was nominated. This was proposed by Cllr Bedford, seconded by Cllr Heale and all agreed.
 - 5.1.3. Lead Cllr Community Programme - Cllr Foskett was nominated. This was proposed by Cllr Heale, seconded by Cllr Omole and all agreed.
Vice Lead Cllr Community Programme - Cllr Hyacinthe was nominated. This was proposed by Cllr Burgess, seconded by Cllr Heale and all agreed.
 - 5.1.4. Lead Cllr Communications - Cllr Stabler was nominated. This was proposed by Cllr Calverley, seconded by Cllr Ward and all agreed.
Vice Lead Cllr Communications – no nominations.
 - 5.1.5. Lead Cllr Planning- Cllr Stabler was nominated. This was proposed by Cllr Calverley, seconded by Cllr Ward and all agreed.
Vice Lead Cllr Planning - Cllr Calverley was nominated. This was proposed by Cllr Maclean, seconded by Cllr El-Zamek and all agreed.

5.1.6. Lead Cllr Strategy – Cllr Crooks was nominated. This was proposed by Cllr Neate, seconded by Cllr Foskett and all agreed.

Vice Lead Cllr Strategy - Cllr Ward was nominated. This was proposed by Cllr Burgess, seconded by Cllr Heale and all agreed.

5.2. Members of the following working groups were noted as:

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| 5.2.1. | Finance and Governance | Cllrs: Omole, Ward and Widdowson. |
| 5.2.2. | Resourcing | Cllrs: Widdowson and Neate |
| 5.2.3. | Community Programme | Cllrs: Heale, Widdowson and Phillips |
| 5.2.4. | Communications | Cllrs: Heale and Foskett |
| 5.2.5. | Planning | Cllr El-Zamek |
| 5.2.6. | Strategic Vision | Cllr Panes |

5.3. Representatives to the following organisations were noted as:

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| 5.3.1. | Great Linford Charities | Cllr Burgess |
| 5.3.2. | Great Linford Memorial Hall | Cllr Foskett |
| 5.3.3. | Sustainable Transport and Road Safety | Cllr Burgess/Neate |
| 5.3.4. | Parishes' Forum | Cllr Stabler/Hyacinthe |
| 5.3.5. | Milton Keynes Association of Local Councils | Cllr Stabler |
| 5.3.6. | Cross and Stable | Cllr Hyacinthe |
| 5.3.7. | Milton Keynes Bus User Group | Cllr Burgess |
| 5.3.8. | Giffard Park Pond | Cllr Widdowson |

5.4. The following Cllrs were confirmed as Lead Councillor for the following active projects:

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| 5.4.1. | Marsh Drive redevelopment | Cllr Panes proposed that Cllr Calverley be the new Lead Cllr and he would remain a project board member. This was seconded by Cllr Omole and agreed by all. Cllr Widdowson would also remain a member. |
| 5.4.2. | Enhanced publicity and communications | Cllr Foskett |
| 5.4.3. | Strategic review | Cllr Panes proposed that this project should be merged within the remit of the Lead Cllr for Strategy. This was seconded by Cllr Crooks and all agreed. |
| 5.4.4. | Canal Art Project - phase II | Cllr Stabler wished to remain the Lead; there was no challenge. |
| 5.4.5. | Asset Survey | This is now part of Finance and Governance working group remit |
| 5.4.6. | Redhouse Park Art Project | Cllr Stabler wished to remain the Lead; there was no challenge. |

6. **Governance** – It was proposed by Cllr Neate and seconded by Cllr Heale that, with the introduction of GDPR, Council should adopt the following amended documents:

- 6.1. Privacy Notice for Staff/ Councillors/ Role Holder
- 6.2. Privacy Notice for Residents
- 6.3. Consent form for general resident marketing/communication processes

This was voted as: 16 for, 0 against and 1 abstention.

Annual Parish Council Meeting closed at 7:44pm.

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Minutes of the Full Council business meeting held on Wednesday 30th May 2018. This meeting followed on from the Annual Parish Council meeting.

Two members of the public arrived to discuss the grant application.

7. **Declaration of members' interests** – Cllr Crooks declared an interest in item 12.2.1 planning application 17/02105/OUT.
8. **Minutes of the previous meeting** – It was proposed by Cllr Burgess and seconded by Cllr Heale that the minutes of the meeting held on the 25th April 2018 were a true record. This was voted as: 14 for, 0 against and 3 abstentions.
9. **Minutes of the Annual Parish Meeting 21st May 2018** were deferred.

10. Matters arising

- 10.1. Verbal update on resolutions recently made were provided by the Parish Manager. All actions have been completed or are being progressed.

11. Public Question Time – No questions.

12. Planning

- 12.1. Report on Planning progress was provided by Cllr Calverley.

- 12.2. Memorandum on all applications

- 12.2.1. 17/02105/OUT Land to the West off M1, off Little Linford Lane **Objection**
raised in accordance with the policies in the MK Local Plan 2001 – 2011 NPPF Transport Policies T1, T2, T3, T5, T9 and T10.
- 12.2.2. 18/00592/FUL 4 Rothersthorpe, Giffard Park **Continual objection**
based on the previous comments that the application is contrary to 1) the GLPC Neighbourhood Plan 2) Policy H10 ii iii HiMO SPD 2012, 3) Parking SPD September 2016 and iv contrary to MKC criteria for vehicle crossing and dropped kerb.
- 12.2.3. 18/01120/FUL 9 Wakefield Close, Neath Hill **No objection**
was proposed by Cllr Calverley, seconded by Cllr Burgess and agreed by all.
- 12.2.4. 18/01171/FUL 25 Longcross, Pennyland **Objection**
was proposed by Cllr Calverley, seconded by Cllr Neate and agreed by all as the details supplied do not demonstrate that the application meets the criteria for such a development. It is contrary to Policy H10 HiMO SPD 2012 and T15 (ii) (iii) Milton Keynes Local Plan 2001-2011 Adopted December 2005; Parking SPD September 2016.

13. Grant Applications

- 13.1. Grant request for £400 from the Friends of Conniburrow Children's Centre towards a 10-year anniversary celebration was proposed as accepted by Cllr Foskett, seconded by Cllr Heale and voted as: 15 for, 1 against and 1 abstention.

14. Finance

- 14.1. Monthly Payments and Finance report – Cllr Neate confirmed that the receipts and payments were approved, the bank reconciliation completed successfully and the CCLA property investment reviewed for growth to £99,955.37 (a monthly increase of £16.81), interest received of £1,079.75. He proposed that the finance report should therefore be accepted. This was seconded by Cllr Foskett and was agreed by all.

15. **Consultations** – There were no comments from Cllrs regarding the consultation on Gambling Premises.

16. Next Full Council meetings:

- 16.1. Monday 11th June 2018 GLPC Assets part ii is the scheduled topic. Cllr Panes and Cllr Calverley are to clarify the agenda items for discussion.
- 16.2. Wednesday 27th June 2018 Full Council Meeting Business

The meeting closed at 21:05pm.

Chair _____ Date _____

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