

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 28th February 2018 at 7.30pm in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford.

Agenda

1. **Apologies**
2. **Declaration of Members' Interests**
3. **To agree to the co-option** of Nick Phillips representing Great Linford Ward and Alifa Chowdrey representing the Conniburrow Ward. Co-option is proposed by Cllr Widdowson and seconded by Cllr Neate. Co-opted Cllrs will provide declaration and register of interests. These are to be duly signed at the meeting.
4. **To approve the minutes** of the previous meeting, held on Monday 12th February 2018.
5. **Matters arising** from previous meetings to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Councillors.
6. **Public Question Time** – *The meeting will be adjourned for an agreed time by the Chair* for the public to ask questions about agenda items.
7. **Finance and Governance Working Group** – Cllr Neate
 - 7.1. Monthly Payments and Finance Report – Cllrs are asked to agree the payments for the month of February and the Finance Report.
 - 7.2. Marsh Drive gates – As the original company has folded, the warden gates selected for Marsh Drive are no longer available. A selection of alternative quotes is provided and Council are asked to agree the recommendation made and the updated expenditure of £1599.56 to allow this work to be completed.
 - 7.3. Dog bins – As part of the asset maintenance review, all of the dog bins have been reviewed for utilisation and structural suitability. As a result, there is a requirement to relocate some bins and purchase two new ones. There is a budget for £226, but the total cost will be £279. A budget virement is required for £53 from another account code with surplus budget.
 - 7.4. Gazebos – Replacement of the GLPC gazebos is required due to changes in the fire regulations. Research into the products available is documented and a recommendation for the replacement is made. The cost is approx. £2,500 and is a budgeted item.

8. **Planning** – Cllr Stabler

Memorandum to Councillors

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| 8.1 | 18/00256/FUL | 11 & 12 The Crescent, Marsh Drive, Great Linford, MK14 5AR |
| 8.2 | 18/00223/FUL | 1 Yeomans Drive, Blakelands, MK14 5AN |
| 8.3 | 18/00311/FUL | 2 Maulden Gardens, Giffard Park, MK14 5JJ |
| 8.4 | 18/00324/FUL | Land NW of 1 Peterborough Gate, Willen |
| 8.5 | 18/00233/FUL | M1 Motorway Service Area, Little Linford Lane, Newport Pagnell |

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

Tel: 01908 606613 • Email: parish.manager@great-linford.gov.uk • www.great-linford.gov.uk

9. Parish Manager Updates and Reports

- 9.1. General Data Protection Regulation (GDPR) - Progress to date.
- 9.2. Annual Parish Meeting – Council are asked to determine a date for the Annual Parish Meeting. This meeting has to be held in May and is an invitation from Council to the residents of the parish.
- 9.3. Update from the Giffard Park Pond – The Parish Council supports the volunteer group who maintain and look after the pond. As part of our agreement, the group provided us with a constitution and an annual update. This is presented for your information and acceptance. Cllr Widdowson represents the Parish Council.
- 9.4. Polling station – At the meeting of 31st January, it was proposed that a charge of £500 should be requested for the hiring of the meeting room as a polling station. This figure was erroneously calculated. The Parish Manager requests that Council consider the information provided in the report and reconsider the charging fee.
- 9.5. Landscaping – A report is provided about the events held by Milton Keynes Council Officers regarding the “draft framework for local councils to have an increased role in service delivery “ and in particular the Landscape Services. Council are asked to read the report and supporting papers and consider their response to MKC to their request for a formal Expression of Interest.

10. **Consultations** are notified to GLPC via a variety of mediums. A list is compiled to make Council aware of the type of consultation and deadline dates. If a Cllr wishes GLPC to formally consider and respond to a consultation they are asked to make their intent known. A proposal will then need to be sent to the Parish Manager, seven working days before the next meeting.

No requests for a formal response to the January Consultations were presented to the Parish Manager.

Current consultations are:

- Milton Keynes Site Allocations Plan: Schedule of Main Modifications Consultation
- Campbell Park Neighbourhood Plan (publicity period consultation)

11. Staff and Resourcing Working Group – Lead Cllr Maclean

- 11.1. Office team – Cllr Maclean proposes that J Bainton, having successfully completed the six month job role, should be offered the Administration role permanently.
- 11.2. Council are invited to **resolve** that due to sensitive and confidential information related to the next item about job evaluation, it is necessary for the press and public to be excluded from this item.
- 11.3. Job evaluation – Councillors are asked to consider the report relating to staffing. A proposal is made to agree the job evaluation process, agree the process by which the pay structure was defined and agree the change to the staff budget for 2018/19.

12. To Confirm the Next Full Council Meetings:

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| 12.1. | Monday 12 th March 2018 | Full Council Meeting - Governance and Strategic Plan |
| 12.2. | Wednesday 28 th March 2018 | Full Council Meeting - Business |

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23rd February 2018 Eirwen Tagg

Eirwen Tagg

Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject, please contact the Parish Manager.

Reports and supporting information are available on request.