

You are summoned to attend the meeting of the Parish Council to be held on Wednesday 27th September at 7.30pm in the Parish Council's Office, Great Linford House, 1 St Leger Court, Great Linford

Agenda

1. Apologies

2. Declaration of members' interests

3. To approve the minutes of the previous meeting on the 11th September 2017

4. Matters arising from previous meetings to be presented to the Parish Manager before 12 noon the day before the meeting on the above date. These will be circulated to Cllrs.

5. Public Question Time – *the meeting will be adjourned for an agreed time by the Chair for the public to ask questions about agenda items.*

6. Finance

6.1. Monthly Payments and Finance report - Cllrs are asked to agree the payments for the month of September as well as review and agree the finance report.

6.2. Selling Ukuleles – Cllrs are asked to agree to the on selling of the Ukuleles that were purchased for the Summer of Fun activity. The recommendation is to sell them for £9 each. Details are outlined in the report.

6.3. Insurance Renewal - Cllrs are asked to ratify the recommendation by Cllr Neate to renew the insurance with Inspire/AXA for £3,294.

6.4. Half yearly budget report – Cllrs are asked to review and agree the half yearly budget.

7. Governance

7.1. Finance and Governance Working party

7.1.1. Cllr Neate proposes that the Risk register is reviewed at each council meeting. Cllrs should consider if there are any changes or additions to the risks facing GLPC.

7.1.2. Cllr Neate proposes that the following addition be made to the Standing Orders in the case of any emergency or any exceptional event in the parish the Chairman and the Parish Manager should meet with any other person they deem necessary to decide a course of action and that only the Chairman should make a public statement on behalf of the parish council.

7.1.3. Cllr Neate proposes that following a recommendation from the Asset Review exercise (July 2017) completed by the Project Support Officer, GLPC should appoint a Lead Cllr for Assets. A Cllr is asked to volunteer for this position and develop the terms of reference with support from the PSO.

7.1.4. Cllr Neate proposed that the Asset Register management statement should be amended to reflect the requirement that only an asset that is worth £500 or more should be included within the register. This will take affect from April 2018.

Great Linford Parish Council

Great Linford House, 1 St Leger Court, Great Linford MK14 5HA

Tel: 01908 606613 • Email: parish.manager@great-linford.gov.uk • www.great-linford.gov.uk

7.2. Resourcing Working party – the terms of reference for this group are proposed by Cllr Maclean and council are asked to accept.

8. Planning

8.1. Report on Planning Progress (Cllr Stabler). A report on the additional information.

8.2. Memorandum to Councillors

- 8.2.1. 17/02352/FUL – Church Farm House, 12 High Street, Great Linford – detached dwelling and associated works.
- 8.2.2. 17/02412/FUL – 4 Mickleton, Downhead Park, MK15 9AT – construction of glass atrium over courtyard area.
- 8.2.3. 17/02458/FUL – 3 Rothersthorpe, Giffard Park, MK14 5JL - Change of Use from C3 Dwelling houses to C4 Houses in Multiple Occupation with 6 bedrooms and 6 occupants. Remove and reconfigure part of the fencing to allow three car park spaces to the front yard. Internal layout unchanged. Part of the internal fabric requires upgrade as per the acoustic report.

9. Correspondence and communication

9.1. Milton Keynes Association of Local Council (MKALC) – update on recent meeting *Cllr Stabler*

10. Parish Manager report

- 10.1. Summer of Fun activity - A short presentation on the 2017 Summer of Fun event is provided
- 10.2. Community Fun Day – A short presentation on the success of this year's fun day

11. To confirm the next Full Council meetings

- 11.1. Monday 9th October Topic meeting TBA
- 11.2. Wednesday 25th October Full Council Business as usual

21st September 2017 Eirwen Tagg *Eirwen Tagg* Parish Manager

Members of the public are welcome to attend Parish Council Meetings.

Only items listed on this agenda will be discussed. If you have comments about any other subject please contact the Parish Manager parish.manager@great-linford.gov.uk or ring the office on 01908 606613

Reports and supporting information are available on request

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